

2022 GMM Planning Meeting Minutes

12-05-21 at 3:00 PM EST

Meeting attended by: **Susan Troxell, Deborah Kaback, Wayne Ingalls, Joan Szechtman, Dawn Shafer, Elizabeth Bateman**

[Added notes to agenda are highlighted.]

What's entailed in supporting this event?

Set date for 2022 GMM (avoid holidays & UK AGM—currently scheduled for 10/01/2022): best dates for avoiding the UK AGM and Jewish Holidays are 9/24-25 and 10/22-23. Date set for 9/23/22 for hotel and meeting registration with meeting and events set for 9/24 – 25.

Seeking a chapter and/or volunteers to support the event. Liz Bateman (Tidewater Chapter) suggested the DC area and Dawn Shafer (Rocky Mountain Chapter) offered to help remotely. In addition, the executive board will help with recruiting speakers and other logistics, details to be determined in future meetings.

Choosing the general location (city or geographic area): DC area, looking at Arlington and Fairfax Virginia.

How to handle a "hybrid" Zoom + in-person GMM: Planning meeting to be in-person and via Zoom. Will require A/V support, probably from the hotel.

Hotel requirements, Audio/Visual needs: Currently, because of COVID-19 still hanging over us, we anticipate about 50 attendees max, so we need to size the facility for a small party.

Executive board will set the agenda of the Business Meeting: TBD

GMM theme—60th anniversary since the American Branch's founding? Tabled.

Finding speakers: Tabled.

Next Steps: Liz to contact hotels in the DC area and to get sample contracts and report results at the next meeting.

Meeting concluded at 4:15 PM EST

Next Zoom meeting set for Jan. 6, 2022 at 7:00 PM EST