

Meeting attended by: **Bob Pfile, Susan Troxel, Emily Newton, Jonathan Hayes, Joan Szechtman, Deborah Kaback, Compton Reeves**

- I. Treasurer
 - a. Deborah got the checks from Joanne.
 - i. Cannot presently write checks because Bank of America does not have their system updated yet.
 1. Compton authorized Deborah on Tuesday.
 2. Estimated timeline to be investigated by Compton early next week.
 - ii. Deborah would like an ATM card.
 - iii. All checks that were outstanding have now been deposited.
 - iv. Deborah would like to change the address on the account as soon as she is authorized.
 1. At this time, Joanne is still linked to the account.
 2. The current address is Joanne's on the account.
 - b. Outstanding finances for Michigan hotel.
 - i. Dispute regarding tax-exempt status within the hotel.
 1. Member paid out-of-pocket for the expenses and now needs to be reimbursed by the society.
 - ii. Deborah will follow up as soon as she is authorized to write checks.
 - c. Deborah needs to be set up with Vanguard.
 - i. Lynn mailed instructions to Deborah that included a phone number to call for information (800-662-2739). Compton will investigate.
 1. Compton will change the address on the account to Deborah's.
 - d. Lynn returned everything to the society that had been delivered to her and requested back.
- II. Website/Cloud/Web Content Manager
 - a. We have an individual interested in being a web content manager and Deborah has been in contact with her.
 - b. A cloud account would give the board members and an accountant a venue to access account and financial information.
 - i. We can store information on Google.
 1. Not desired because it would be a personal account.
 2. Storing this financial information requires different software than our current website.
 - ii. Deborah will ask accountants what they are looking for from this cloud account.
 - iii. We want to use our existing web host.

- III. GMM 2020
 - a. Are we confirming Philadelphia, PA as the GMM 2020 location?
 - i. Yes.
 - ii. October 16–18, 2020 (selected to avoid Jewish holidays).
 - 1. Ensured the GMM won't conflict with the AGM of the UK branch.
 - iii. We will be announcing the dates and location in the next Bulletin.
 - b. Susan has been in communication with a number of people to get things rolling.
 - i. Has gotten advice on what to expect for a hotel conference venue.
 - 1. Has selected the top three (ordered by cost, lowest to highest).
 - a. Renaissance Hotel – In an “interesting” location. A bit more wear-and-tear than Doubletree.
 - b. Doubletree Airport Hotel – Nicer facilities, higher cost.
 - c. Sheraton – Great location, but not very convenient for those with mobility issues.
 - 2. We are interested in learning the food quality at each of these three hotels.
 - a. May not be worth testing the food because they'd likely bring in extra catering for the conference anyway.
 - ii. Is it worth considering doing dinner in Philadelphia after visiting the library since we will already be in the city.
 - 1. We would prefer to be in the hotel for the banquet because people prefer to get dressed up for dinner.
 - iii. Board has approved moving forward with the Renaissance Hotel.
 - 1. Susan will request 25 rooms to be blocked off.
 - 2. Will request that a contract will be sent to Compton.
 - c. Considering speakers for the GMM.
 - i. Susan has offered her airline miles for a possible speaker.
 - 1. Possibly asking UK individuals to come over to entice membership attendance.
 - 2. Would nice to have members from the UK parent society to encourage mingling.
 - 3. Professor from the University of Edinburgh.
 - 4. Possibly bringing two speakers over if we can afford it.
 - 5. Consider Philippa Langley
 - a. Can we support her research in her project?
 - d. Schallek awards for free subscriptions.
 - i. Will carry on over email.

Meeting concludes. 6:03 PM, est.

Next quarterly call January 13, 2019 at 5:00 PM, est.