

Meeting attended by: **Joanne Smith, Emily Ferro, Joan Szechtman, Deborah Kaback, Compton Reeves**

- I. Joan – Bylaws
  - a. Reviews to bylaw edits.
  - b. Print and distribute bylaws through Sun Graphics.
    - i. Send the edits in June for review and the changes will be approved during the GMM in September.
    - ii. Change font size to reduce footprint.
      1. Emily will print and send a scanned PDF sample through the Google group.
  - c. Publish the discussion of positions opening in 2020 at the same time as the bylaws are published and distributed.
    - i. Printed and delivered with the bulletins in June.
- II. Joan – Annual Report
  - a. Currently in the Members Only page and it should be moved to a publicly accessible page.
  - b. Discuss with Compton/Lisa.
- III. Fiction Librarian (on behalf of Cheryl)
  - a. When should the open position be posted?
    - i. Next week is ideal – as soon as possible.
    - ii. Email blast.
- IV. Joanne – Treasurer Position
  - a. Interest from a couple: husband and wife CPAs.
    - i. Discussed with Compton the advantages of having Co-Treasurers.
    - ii. Very interested in pursuing work with this couple and we will proceed.
      1. We are not entirely certain of the process for proceeding.
        - a. The board would need to approve and the new member would be proposed and approved at the GMM.
        - b. When Joanne began, there were two “informal but informative” meetings, and the transition was official at the close of the GMM.
    - iii. Compton wonders whether we have seen credentials.
      1. Joanne believes that credentials have been requested.
      2. Compton has requested credentials.
      3. Joanne will be requesting again to review the couple’s qualifications for the role.

- V. Joan – GMM Detroit, October 5–7, 2018
  - a. The Schedule has been updated to include two new events that were “TBD.”
  - b. End of early registration has been updated to August 1<sup>st</sup>.
    - i. Email blast needed to inform people.
  
- VI. Compton – Schalleck Awards
  - a. Medieval Academy of America requires applicants to be members.
  - b. We do not require applicants to be members of the RIII Society.
  - c. Compton wants to request the names of the winners of the Schalleck Award so we can highlight the recipients. We want to celebrate the awardees.
  - d. Joan was under the impression that we would receive a copy of the awardees’ thesis to add to our nonfiction library.
    - i. Compton will request this of the Medieval Academy.
  
- VII. Student Membership
  - a. Digital-only, reduced-cost student membership.
    - i. The only reason membership is so costly is because we need to support the publication and delivery of the *Bulletin*.
  
- VIII. Joan – Article Shortages
  - a. Joan regularly has difficulty getting articles for publication.
  - b. Compton is attending a conference.
    - i. The American Branch sponsors a session of papers at this conference.
    - ii. Compton will pitch for papers.
      - 1. Can the current papers being presented be published?
        - a. Compton will investigate.
  - c. No restrictions on publication of a Board member’s work.
    - i. Emily will dig up her senior thesis for possible publication.
  - d. Academic articles are not the only type of interest.
    - i. If anyone takes a Richard II-related trip, send Joan a review and it could be reviewed for publication.
    - ii. Historical blurbs about historical figures (published via the parent society of Facebook) may be of interest.
      - 1. If they share these posts with ups, perhaps we can share and publish them.
      - 2. Write our own “calendar.”
  
- IX. Digitized Registers
  - a. Fantastic results.
  - b. Reprinting old articles in the *Chronicle*.
    - i. Entice new members—the whole set is now digitized on our site.

Meeting concludes. 6:03 PM, est.

Next quarterly call July 29, 2018 at 5:00 PM, est.