

BOARD MEETING, DECEMBER 11th 2011

Present: J. Bloomquist, J. Hayes, D. Hoffman, A. McVey, W. Ingalls, J. Szechtman, N. Musgrave

The meeting was opened at 4:16pm.

The minutes were accepted as amended.

AGM - Nita reported that the Illinois chapter will be sending a \$500 check for the McGee Fund.

Joan reported that she has sent an email to Lisa asking her to upload the December Register to the website. She also needs to ask her if she can have sub hosting on the web domain. The New England chapter would be interested. Amber told us that the website is actually owned by Laura Blanchard. We need to get it turned over and start paying the bills. Amber will contact Laura and try to make arrangements.

Jacqueline had to withdraw from the meeting at this point as she was having difficulty hearing.

Following a question about bill paying Diane explained that the society's debit card is in the name of the society and also a person (the treasurer).

There was a suggestion that we need to have generic email addresses for the treasurer, sales and the research officer that will not change when the office holder changes. For example, Treasurer@r3.org. this would be helpful for people needing to contact these officials. This is something the webmaster could set up. It was suggested that Lisa should attend the next meeting so that she can be brought up to date . Amber will add her to the board site.

We still need a web content manager. It was suggested that Sharon

Michelove might agree to do it. Nita will contact her.

Diane questioned whether or not the Yorkist History Trust or Croyland chronicles are on our server. Joan believes not.

We still need a PR Officer. Charlie has had many good ideas in the past but is busy running the sales office. Joyce Tumea has had experience in PR in the past. Nita said she would contact her. If Joyce refuses then we will ask Charlie.

The subject of a letterhead was raised again. Joan said she will send out the design for comments. She has found a couple of fonts she likes: Palatino (for Mac) and Book Antiquer (for Microsoft software). This is not a websafe font but we only plan to use it for paper or as a PDF, so it shouldn't be a problem. We are considering having pads of paper made up with a similar header. These could be made up for us by Sun Graphics and Charlie will sell them through the sales office. Sun Graphics could also make up the ballots and mail them, this way we could take advantage of the non-profit cheap postage.

The latest Bulletins were damaged in transit. Joan said the packages were wet and resealed. 21 copies were destroyed but 279 are OK. Joan is arranging for more to be sent. Since the packages were handled by Fedex all the way, they have to be responsible.

Diane thinks UPS would not be a possibility from UK at the moment. She believes the UPS UK operations have been suspended temporarily because of a bomb found in a package shipped by UPS from Yemen. The UK Authorities blame UPS for lax security, and until they fix their problems, are not allowed to ship internationally. DHL was suggested but Diane said she has had several bad experiences with them.

International Parcel Service was recommended by Pat at Sun Graphics but we do not know if they have tracking capability. Joan stated that the working group which is supposed to look into the problems of printing and shipping has not met yet.

Joan is interested in using freeconferencecall.com for our board

meetings. Diane will check their website and see how it operates. Since some of us do not have free long distance or unlimited minutes on cell phones we do not want to change if it will involve board members in receiving a bill after board meetings.

Amber reported that she has not yet forwarded the documents received from Diane Batch to Jacqueline.

Diane reported that at the end of October she sold the last two stock funds. They were sold on a day when the market was up. The Franklin Templeton stock realised \$15,932.36. The Putnam Fund realised \$13,440.60 Diane had a difficult time getting them sold since they wanted her to send formal written instructions, signature guaranteed, and provide additional documents and forms - all to be snail mailed.

However Diane insisted that that was not necessary for selling mutual funds and eventually they agreed with her. (Well done Diane!)

We still have the Weinsoft Fund in the Calvert Money Market Fund. It will eventually have to be moved since the Calvert Fund has a high expense ratio and this results in essentially no interest being earned on the Fund. Our other money is in a Vanguard Bond Fund with a very low expense ratio.

The meeting was closed at 5:40pm ET.

The next meeting is scheduled for March 4th at 4pm ET